

Some tips to make PowerPoints More Accessible

Font & Alignment

Employ a san serif font, consider font size used, left align text and remove italics.



Unique Titles & Order of Sections

Ensure every slide has a PowerPoint 'layout' with a unique title entered. Reorder the components of each slide so they can be accessed in the intended order.



Alt Text For Images

Develop and add 'Alt Text' for each image based on the context of the slide/image.



Think About The Link

Use a description to identify a weblink, as opposed to full URLs/click here.



Does it Translate to a PDF well?

Do you need to PDF your resources? If so, check to ensure all your accessibility features remain present and functional.



Other Considerations...

- Ideally, use an off-white background, a contrast checker & PowerPoint's inbuilt accessibility review tool.
- Work with your students around how best to support their needs.